

Staff Relations Division, L-708  
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December 10, 2008

James K. Wolford, Jr.,  
Chief Negotiator  
SPSE-UPTE, Local 11  
CWA Local 9119, AFL-CIO  
P.O. Box 1066  
Livermore, CA 94551

**Re: *Preventive Maintenance***

Dear Mr. Wolford:

In recognition of shared interest in minimizing hazards encountered by Skilled Trades bargaining unit members (as well as other LLNL staff and visitors) all preventive maintenance for Laboratory machinery and facilities as required by federal, state and local regulations and codes, and DOE Orders, shall be performed on the prescribed schedules.

Robert Perko  
Division Leader  
Staff Relations Division